



## District of Columbia Army National Guard

**AGR Announcement**  
**Announcement Number**  
**AGR: #03-401**



<b>APPLICATION MUST BE FORWARDED TO:</b> Human Resource Office DC National Guard 2001 East Capitol Street Washington, DC 20003-1719 <b>APPLICATION MUST BE RECEIVED BY:</b> <b>1630 HRS</b> <b>IN ORDER TO RECEIVE CONSIDERATION</b>	<b>OPENING DATE:</b> 30 Jan 2003	<b>CLOSING DATE:</b> Open Until Filled
	<b>Position Title, Series, Grade, Salary Range</b> <b>Strength Maintenance NCO</b>	
	<b>Maximum Military Rank: E5-E7</b>	
	<b>Selectee will be assigned to a compatible military position.</b> <b>Military Duty Assignment: 79T</b>	
<b>Position Location:</b> Strength Maintenance Office DC Armory, Washington DC 20003	<b>Appointment Status</b> <input checked="" type="checkbox"/> Excepted <input checked="" type="checkbox"/> Enlisted <input type="checkbox"/> Officer <input type="checkbox"/> Warrant Officer <input type="checkbox"/> Competitive	
<b>AREA OF CONSIDERATION:</b> <b>AGR: AGR Resource Available</b>		
<b>Permanent Change of Station:</b>		
<b>Special Remarks:</b>		
<b>Instruction for Applying:</b> This office will not accept application mailed at government expense. Electronic or fax application will not be accepted. Failure to submit <b>all documents</b> will result in your application not being considered for employment. Applicant's application must contain current unit assignment, MOS/SSI and military grade. All submitted documents must be current. HRO <b>will not</b> copy or return submitted application package. <b>AGR APPLICATION PROCEDURES:</b> 1.) NGB 34-1, Application for Active Guard/Reserve (AGR) position with original signature. <b>No binders please.</b> 2.) Photocopies of last five NCOER applicable for E5 – E9. 3.) 201 file photograph in Class A military uniform (dress greens), taken within the last past 12 months. 4.) Photocopy of most recent physical examination (SF88 and SF93) or (DD 2808 and DD 2708-1). 5.) Current copy of DA 5500-R/5501-R Body Fat Content Worksheet. 6.) Current copy of DA 705 APFT. 7.) Current DA Form 2-1 (Must be certified by PSNCO). 8.) Current GPFM 1790. 9.) Current copy of NGB 23b. 10.) Current copy of all DD 214. 11.) Copy of State driver license and Military driver license.		
<b>Condition of Employment:</b> <b>National Guard Membership:</b> Prior to appointment to this position, selectee must be a member of the District of Columbia Army National Guard. <b>Electronic Funds Transfer:</b> Selectee is required to participate in electronic funds transfer/direct deposit.		
<b>AGR Employment Questions:</b> TSgt Stepfaine Bowman, AGR Staffing Specialist can be reached at 202-685-9772 or DSN 325-9772.		
<b>Evaluation Process:</b> Applications will be evaluated solely on information supplied in the application (NGB34-1). Experience will be evaluated based on relevance to the position for which application is made and whether it is full-time or part-time.		
<b>Equal Employment Opportunity:</b> All qualified applicants will receive consideration for this announcement without regard to race, color, gender, religion, national origin, age physical handicap, or membership/non-membership in an employee organization, in conformance with NGB Regulation 690-600 and ANGR 40-1613.		

This announcement must be posted on unit bulletin boards until the day following the closing date.



# The District of Columbia Army National Guard



Is an Equal Opportunity Affirmative Action Employer

**Announcement Number:** 03-401

**Position:** Strength Maintenance NCO (79T)

## **Brief Description of Duties:**

Recruits and retains qualified soldiers for entry into the Army National Guard in accordance with applicable regulations. Determines basic enlistment eligibility. Pre-qualifies an individual for enlistment. Conducts enlistment, attrition management and retention interviews. Prepares and completes an enlistment packet. Explains the selected reserve incentive program and the Montgomery GI Bill, initial entry training (IET) requirements, test results, enlistment options/programs/obligations, non-regular service retirement, employer support and reemployment rights. Conduct a strength maintenance interview and briefing. Reviews request for separation/transfer/discharge. Analyze audiences and occasions, prepare, and give speeches about the ARNG on such topics as missions, programs, facts, features, benefits, and opportunities. Additional duties specified in NGR 601-2, B-10.

## **Qualifications:**

1. Must continue to meet requirements of AR 135-18 and NGR 600-5.
2. Must have a security clearance of secret, or be able to obtain a clearance within the first year of AGR tour.
3. Must have a valid State vehicle operators' license and be able to be licensed to operate light military vehicles.
4. Incumbent is required to be or become fully MOS qualified in 79T with 6 months.
5. A minimum score of 110 in aptitude area GT and 100 in aptitude ST.

## **Eligibility Requirements:**

1. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date separation.
2. Must be able to complete at least 10 years of continuous service in an AGR status prior to Mandatory Removal Date.
3. Must be able to complete 5 years prior to 18 years Active Federal Service.
4. Ineligible if involuntarily separated from the AGR program.
5. Prior to entry on AD or FTNGD in the AGR Program, must be medically certified as drug free, be tested negative for human immunodeficiency virus (HIV), and not be pregnant, per AR 40-501 and AR 600-110. Must meet body composition/weight control standard prescribed by AR 600-9.
6. Applicant must have 3 years remaining on current enlistment or reenlist prior to first day of tour to meet this requirement.

**Current Unit assignment, MOS/SSI and Military grade must be included on application.**

**Incomplete application will not be considered for employment.**